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21 September 2016

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[chalkhills.thesharedlearningtrust.org.uk](http://chalkhills.thesharedlearningtrust.org.uk)

Dear Parent/Carer,

## Re: Open Evening – Thursday 6<sup>th</sup> October 2016

This year our annual Open Evening is on Thursday 6<sup>th</sup> October from 5:30pm to 8:30pm. This is always a very successful evening with an estimated turnout of over 1000 visitors to The Chalk Hills Academy during the course of the evening.

It will be a busy time for our students too, with many spending the evening with staff representing the academy by talking to parents and prospective students.

The day is also tiring for our students and we are most grateful to those parents who give approval for their child to participate. To try to alleviate their tiredness and to allow time to prepare for the evening's events, we have re-arranged the timetable for the day:

- On Thursday 6<sup>th</sup> October the academy will end at the slightly earlier time of 2:00pm. Students can be supervised until 3:00pm; please contact your child's Head of Year if this is required
- On Friday 7<sup>th</sup> October students should arrive promptly at 10:00am for the start of Period 2 at 10:10am. Senior staff will be around from the normal start time should students wish to arrive before 10:00am.

Please do not hesitate to contact me should you need further information.

Yours sincerely,

Mrs L Lee  
Principal

